## DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING May 21, 2013

The Dodge County UW-Extension Education Committee met on Tuesday, May 21, 2013 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

CALL TO ORDER: Meeting was called to order by Chairman Behl at 8:30 a.m. with the following members present: Allen Behl, Gerald Adelmeyer, Howard Kriewald, Darrel Pollesch and Larry Bischoff

Also present: Jeff Hoffman, Department Head and Community Development Educator; Pattie Carroll, Family Living Educator; Becky Gutzman, Nutrition Education Coordinator, Lindsey Shreves, Nutrition Educator, Bonnie Borden, Dairy & Livestock Youth Educator, Sally Schoenike, 4-H & Youth Development Educator, Mike Stanek, Agriculture Educator, James Mielke, County Administrator, Russell Kotte, Dodge County Board Chairman and Matt Hanson, Southwest Regional Director.

**APPROVAL OF MINUTES**: Motion by Kriewald, seconded by Pollesch to approve minutes for April 16, 2013 meeting. Motion carried.

Motion was made by Kriewald and seconded by Adelmeyer to approve agenda as listed for the day, allowing the chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

## **COMMITTEE MEMBER REPORTS:**

Behl reported on a meeting that he attended at the Administration Building on April 23, 2013 regarding the possible re-assigning of office space in the Administration Building with Russ Kotte, Jim Mielke and Jeff Hoffman in attendance. Jim Mielke explained more details on the meeting that was held. He had discussions with the Juneau City Mayor regarding the City Hall needing more office space and suggested that the Administration Building (UW-Extension offices) might be a possibility. Jim explained that the discussions are now in the City's hands whether or not they are moving forward with this possibility or not.

**APPROVAL OF PER DIEMS**: Motion by Kriewald, seconded by Adelmeyer to approve the regular meeting per diems and including adding Behl for attending the meeting on April 23, 2013.

**REVIEW OF BILLS** Review of the UW-Extension revenues and expenses.

## **DEPARTMENT BUSINESS:**

a. Discussion on adding a Dairy/Livestock Educator to Dodge UWEX – Matt Hanson explained that there was a 2012 goal of cutting a percentage back and currently 2013 is holding a 3% pod of money within Federal and State budgets and that the 2% and 3% goals have been currently met. With retirements coming up they have been currently looking for the upcoming needs in the Southwest Region which is needed in livestock and they are now ready to add it to Dodge County. He explained how the partnership had worked with Bob Kaiser and asked the question on what Dodge County would like to see in a livestock agent. Kriewald explained that he would like to see Dodge County have their own livestock agent 100%. Behl explained that he agrees with Kriewald and would also like an educator 100% dedicated to Dodge County but also realizes that it's more realistic if that position would be a 'shared' position like Bob Kaiser. Mike Stanek explained that he is currently taking in a large number of requests on small farm financial planning and doing business planning with farmers for their lending institutes. He's also sourcing products for dairy farms such as labor, sanding, building construction, feed bunks, modifying

existing farms and leasing. He commented that he is sending these people to the Rock County and Dane County agents to help them. Jeff Hoffman discussed that he put in a proposed salary in the 2013 County Budget which was a similar cost to Bob Kaiser but asks that it would be suggested that the State picks up expenses (as it was with Bob Kaiser). If not, expenses would be a "ding" on our current budget. The current proposed funding assumes a "Shared" position with another county, and the Center of Dairy Profitability. The timeline suggested would be that such person would be in place by September/October of 2013 to fall into the current budget. Dave & Matt will have a conversation with the Center of Dairy Profitability regarding this.

b. Consideration of resolution acknowledging the 75<sup>th</sup> Anniversary of Dodge County HCE – Pattie Carroll asked the committee and County Board to recognize the HCE for their 75<sup>th</sup> Anniversary at the June 2013 meeting. Pattie is required to take her written request to John and a committee member needs to sign it.

Motion by Bischoff, seconded by Kriewald to forward this request to the County Board at the June 2013 meeting.

c. Consideration of County agreement letter for WNEP/FY 14 – Becky Gutzman requested that that Committee Members approve the agreement that Dodge County agrees to support Food Stamp Nutrition Education (also known as SNAP-Ed) as part of the UW-Extension Wisconsin Nutrition Education Program (WNEP) within the County Extension Department by contributing physical office space and shared direct and indirect costs as supplies, equipment and information systems support and county administration costs to be used by WNEP colleagues in support of WNEP work.

Motion by Bischoff, seconded by Adelmeyer to approve the agreement from October 1, 2013 to September 30, 2014.

d. Consideration of LCD projector for auditorium – Jeff Hoffman discussed that the LCD projector for the auditorium needs to be replaced and it was discussed that the cost (\$1,179) would be a shared cost between the Dodge County UW-Extension and the IT department. Extension does not have the funds available in the budget which Jim Mielke is aware of. The new projector will be placed in Admin 1I and the current projector in 1I would be placed in Admin 1F (replacing the one that does not work).

Motion by Pollesch, seconded by Bischoff to approve the shared (50/50) cost with Dodge County UW-Extension and the IT department and that the IT Department covers all future maintenance of the said projector including bulb replacement.

## **EDUCATORS' REPORTS:**

<u>Hoffman:</u> reported on the townhall presentation he worked on with the City Council of Fox Lake. Hoffman indicated a business from Fox Lake has asked him to conduct leadership training. Hoffman also shared that he has started a strategic planning initiative with the Dodge County Public Health Department.

<u>Carroll:</u> Carroll arranged for guest speakers representing different areas of interest for the Dodge County Area Director's Caucus. Carroll also reported that she is building a committee of financial professionals to focus on financial literacy education for residence of Dodge County, especially youth.

<u>Stanek:</u> Mike reported that the office has received many calls about alfalfa winter kill. He is working with the forage council to record weekly alflalfa PEAQ measurements. The youth tractor safety training driving test was a success, with 38 students passing the program. The Big Dig cover crops field event

was held April 23<sup>rd</sup>. Calls on horticulture related questions are increasing this time of year.

<u>Shreves</u>: Lindsey reported that school nutrition lessons and afterschool programs had concluded for the year. Students stated that they had gained knowledge on making healthy snacks that they would make use of during summer vacation when most of them were responsible for their own snacks and some meals.

<u>Gutzman:</u> Becky reported that she, Lindsey and Pattie worked together to present parent classes at the schools Lindsey has done classroom lessons with. While attendance was not as high as previous years, results were very positive, including comments like "when is the next one?" She also shared that several other WNEP coordinators are planning to adopt this method of parent education in their counties next year.

<u>Borden:</u> reported presenting dairy, swine, and sheep programs at 4-H Afterschool at Jefferson and Lincoln Schools. Will be presenting an all school program for St. Johns, Juneau on 5/22 on the topic of sheep. Monthly Livestock Project Meetings have ended for the spring with good attendance and youth presenting at the last one which develops leadership skills.

<u>Schoenike:</u> reported on Farm City Day at the Conley/Sigrist Farm and the Outdoor Expo at the Fairgrounds. She updated the committee on the Small Animal Building fund-raising and reported on the Trivia Night which raised \$10,000 for the building. Other remarks included Camp Counselor Training the, 4-H Afterschoo Programl, and other school programs.

**COMMUNICATION:** Darrel Pollesch discussed all the hard work and commended Jeff Hoffman on what a wonderful job he had done with the City of Fox Lake recently.

**NEXT MEETING DATE**: June 18, 2013(CANCELLED), July 16, 2013 at 8:30 a.m. in the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

**ADJOURNMENT**: There being no further business to come before this committee, it was moved by Adelmeyer and seconded by Bischoff to adjourn at 10:15 a.m. Motion carried.

Respectfully submitted,

Gerald Adelmeyer, Secretary

Allen Rehl Chairman